

## Joomla: beginning

### **lesson 1**

introduction to web CMS  
introducing joomla  
front end vs. backend

### **lesson 2**

front end editing  
title  
the editor  
styles, lists, indentation,  
linking, inserting pictures,  
tables, special characters,  
pagebreaks/readmore  
metadata & keywords

### **lesson 3**

administration  
articles  
sections  
categories  
media  
menu  
users  
global config

### **lesson 4**

setting up global config  
templates  
template manager, editing  
html/css  
creating sections/  
categories

### **lesson 5**

managing media  
all forms

### **lesson 6**

creating & managing with  
menu manager

### **lesson 7**

creating users & managing  
priveledges

### **lesson 8**

creating a new article  
managing your articles  
how and where they are  
published

### **lesson 9**

the front page

### **lesson 10**

managing components  
banners, news feeds, polls

### **lesson 11**

contacts  
tools including messages,  
mass mail

### **lesson 12**

adding modules/plug-ins