

InDesign CS4: long document

lesson 1

- text formatting
- paragraph styles
- character styles
- object styles

lesson 2

- tables
- formatting
- cell styles
- table styles

lesson 3

- table of contents
- creating
- updating
- styles
- creating bookmarks

lesson 4

- indexing
- index entries
- generating an index

lesson 5

- book features
- creating a book file
- adding chapters
- synchronizing
- exporting
- preflight/package
- repaginate

lesson 6

- anchored objects
- footnotes
- text variables
- conditional text
- GREP styles

lesson 7

- libraries
- adding
- deleting
- metadata

lesson 8

- interactive
- movies
- sound
- buttons
- hyperlinks
- bookmarks
- states

lesson 9

- automation (import options)
- datamerge

lesson 10

- export
- Snippets

lesson 11

- color management
- preferences
- keyboard shortcuts