

InDesign CS4: beginning

lesson 1

- document setup
- touring InDesign window
- what's new in cs4
- managing views
- spread view rotation
- tool palette
- control palette, proxy
- smarts - guides, dimensions, spacing

lesson 2

- importing text
- text placement
- linking text blocks
- basic text formatting

lesson 3

- importing images
- transforming images
- frames

lesson 4

- saving options
- organization of files
- tabbed docs

lesson 5

- printing
- presets

lesson 6

- spellcheck
- find/change
- character formats
- paragraph formats
- spacing

lesson 7

- glyphs palette
- special characters
- fill with placeholder text
- show hidden characters

lesson 9

- drawing and editing shapes
- applying fills and strokes

- creating and applying color
- saving color
- gradients

lesson 10

- object transformations
- arrange and align
- layers

lesson 11

- margins and columns
- guides and grids
- pages palette

lesson 12

- the links palette
- find font
- live preflight
- packaging

lesson 13

- exporting PDF
- exporting Flash